Traffic Plan 2019-2020 School Year

Dear Parents/Guardians,

We need your cooperation to protect our students. The following are traffic procedures.

**To Expedite SAFE pick-up**
- Maintain your speed limit of 6 miles per hour approaching the pick-up sites
- NO CELL PHONE USE WHILE DRIVING ON CAMPUS
- Display your place card in your front passenger window – provide a copy to any person authorized for student release

**Be Cautious**
- Children enter/exit vehicles on passenger side only
- Students load and unload vehicle only when stopped at the rotunda in front of school

**Parent and Visitor Parking**
- Available in front parking lot only. Do not park in the faculty/staff parking lot.

**Side Driveway on South Canal Drive**
- For **bus** drop-off and pick-up only

**Pick-Up and Drop-Off**
- Drop-Off: No earlier than 7:45 a.m.
- Pick-Up: Pre-K to 1st Grade: 1:50 p.m. / 2nd to 8th Grade: 3:05 p.m., except for Wednesdays at 1:50 p.m.
- DO NOT drop off students in areas not designated as official pick-up and drop off locations. ALL drop off and pick up are in the front rotunda.
- Prepare for quick car exit/entrance (make sure doors are unlocked), parents remain in car. Staff will assist.

**Instructional Time for Pre-Kindergarten, Kindergarten and First Grades**
8:20 a.m. – 1:50 p.m.

**Instructional Time for Second Grade through Eighth Grade**
8:35 a.m. – 3:05 p.m., expect for Wednesdays at 1:50 p.m.

**Rainy Day Dismissal**
In the event of inclement weather, please park and enter building to pick-up your child.

Traffic Plan Map on back →

**IT IS IN THE BEST INTEREST OF ALL CHILDREN FOR THIS POLICY TO BE FOLLOWED AND ENFORCED.**
No cell phone use while in parent loop. Please remain in your vehicle.

Walkers are not allowed in the Faculty Parking Lot. The Walgreens store is not available for parking.

Gateway Environmental K-8 Learning Center

Parent Loop for Student Drop-off/Pick-up Only

Visitor Parking Lot (Parents Park Here Only)

Bus Lane Only

South Canal Drive

Adhere to posted signage and instructions given by school personnel.